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## JOB DESCRIPTION

### Grounds Crew Lead

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Reports To: Golf Course Superintendent.

Classification: Part-time - Seasonal Position.

Working Hours: Monday - Friday (ability to work some weekends) - roughly 25-30 hours/week - flexible schedule possible

Duties: This is a key position and second in command within the Golf Course Maintenance Department. Works directly with the Golf Course Superintendent to help develop a daily work schedule and coordinate the related activities and necessary equipment with the staff. Assists with the supervision of construction projects and specific maintenance activities on the golf course and club grounds.

Description: Meadowlark Country Club is seeking an individual to work for the upcoming golf season. The start and finish date for this seasonal position are weather dependent, but from sometime in March until early November is likely.

Specifically, the Grounds Crew Lead will:

- Works with the Superintendent and other key staff members to constantly improve the golf course, club grounds and maintenance facility.
- Help supervise the daily tasks and operations of the maintenance crew - including mowing, tree cutting/trimming, edging, weed prevention and small landscape projects.
- Assist superintendent in course upkeep, landscaping projects, irrigation system, daily maintenance and mechanical work. Training will be provided.
- Operate and help maintain equipment, including mowers, tractors, trimmers, edgers, chainsaws, small sprayers and fountains.
- Train, motivate and supervise the staff in a capable manner.
- Help oversee the cleanliness of the golf course, equipment and maintenance facility.
- Maintain contact with Superintendent regarding tasks and projects.

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- Always communicates in a totally professional manner including to co-workers, management, other staff on property, suppliers, as well as members guests.
- Competent to operate computerized irrigation control system.
- Ability to carry out and communicate to others detailed, written or verbal instructions.
- Have a valid driver's license and be able to operate a motor vehicle.
- Mechanical skills a plus but not absolutely necessary.
- Knowledge of golf a plus.
- Understanding of ergonomics - training available.
- Ability to lift 25-50 lbs. on a regular basis.
- Ability to perform physical labor. May be required to work in an environment that includes such activities as bending, lifting, stooping, kneeling, climbing, reaching, standing, walking, pushing, pulling and grasping for periods of time.
- Possess good organizational skills.

This job description does not state or imply that the above duties and responsibilities are the only duties associated with this position. An employee holding this position may be required to perform other, on the job related duties as requested.

Requirements may be subject to modification only to reasonably accommodate individuals with a disability.





